

## Certificate III in Children's Services — CHC30708

Australian Workplace Training offers Certificate III in Children's Services in 3 delivery modes.  
In class, Online (E-Learning) and Externally

Certificate III in Children's Services is well suited for participants who use organisational policies, procedures and individual children's profiles to plan activities and provide care to children, facilitating their leisure & play and enabling them to achieve their developmental outcomes. Workers at this level are required to have an understanding of Indigenous culture and history and to work with local communities in the provision of services.

### Occupations may include:

- Child Care Assistant
- Nanny
- Recreation Assistant\*
- Family Day Carer
- Out of School Hours Care Assistant\*
- Playgroup supervisor

\* Depending on jurisdiction. Some jurisdictions require CHC40402 Certificate IV in Out of School Hours Care

An interview with a Trainer will be arranged prior to your enrolment. In this interview any difficulty you might experience with your training will be discussed, these may be language, literacy or physical disabilities. If you have any concerns or special needs please discuss them with the trainer during the interview as support could be available for you.

In class students will attend full-time as per the course structure. Students will be required to attend Monday, Tuesday and Wednesday for in-class training. The times for classroom contact are 9.30am—3.00pm with a half hour lunch break. Please note: the course will run throughout any school holidays but will not be run on public holidays.

External and Online students study this course at their own pace, however it is anticipated the course will be completed in approximately twelve months, it can be completed earlier depending on the individual. Students work at home with self paced units and have access to a trainer either face to face or by phone, fax, correspondence and email for assistance. Students are required to attend block training sessions, as well as a monthly contact with their trainer.

A current DECS Police Certificate (within the last 24 months) will be required before work placement is commenced. It is your responsibility to apply and pay any costs associated with the DECS Police Clearance. A current DECS Police Clearance is a requirement of industry.

During the course, 'work experience' is to be arranged by the student at a suitable venue(s). At the end of the course you will be expected to have completed a minimum of 100 hours of 'work experience' to enable the assessment of your ability to implement your training under working conditions. Please discuss this with your trainer at your interview.

The qualification is achieved by 'successfully completing' all the suggested units. This can be achieved by participating in training sessions, completing assignments and by demonstrating your ability by putting the learning into practice under working conditions during the 'work experience'. Skills Recognition is available.

**Please Turn Over**

# AUSTRALIAN WORKPLACE TRAINING

REGISTERED TO DELIVER AND ASSESS NATIONALLY ACCREDITED TRAINING

Certificate III in Children's Services

The certificate consists of 15 units: 11 compulsory and 4 elective.

A wide range of elective units are available to address workplace requirements. Electives are recommended for centre-based care, playgroup supervision, family day care or nanny work and are identified below.

## Course Structure

### Unit code

### Unit title

#### Compulsory units

CHCCHILD401A	Identify and respond to children and young people at risk
CHCCN301A	Ensure the health and safety of children
CHCCN302A	Provide care for children
CHCCN303A	Contribute to provision of nutritionally balanced food in a safe and hygienic manner
CHCCS400A	Work within a relevant legal and ethical framework
CHCFC301A	Support the development of children
CHCIC301D	Interact effectively with children
CHCPR301A	Provide experiences to support children's play and learning
CHCPR303D	Develop understanding of children's interests and developmental need
HLTFA301B	Apply first aid
HLTOHS300A	Contribute to OHS processes

#### Elective units

CHCCN305A	Provide care for babies
CHCIC302A	Support Aboriginal and/or Torres Strait Islander families to participate in children's services
CHCPR502D	Organise experiences to facilitate and enhance children's development
CHCCHILD301A	Support behaviour of children and young people

**Delivery Mode:-** Internet or distance learning (paper based) with internet and phone support.  
As well arranged face-to-face support for South East residents only once per month.

Each unit includes the relevant training and assessment materials required to achieve competency.

### Cost

Study = \$200.00 per unit (\$3,000.00)  
Work placement T Shirt = \$25.00 each  
Work placement Badge = \$4.00 each

Recognition of Prior Learning available  
Credit Transfer available

For more information, please contact **Australian Workplace Training** on **8282 7600**