

## Certificate III in Home and Community Care – CHC30308

Australian Workplace Training offers Certificate III in Home and Community Care in 2 delivery modes.  
Online (E-Learning) and Externally

This qualification addresses work in client homes and other community settings. These workers carry out activities to maintain personal care and/or other activities of living for people in their own homes or in other community settings.

### Occupational titles may include:

- Home Care Worker
- Personal Care Worker
- Disability Support Worker
- In-home Respite Care Giver
- Support Worker
- Community Care Worker

An interview with a Trainer will be arranged prior to your enrolment. In this interview any difficulty you might experience with your training will be discussed, these may be language, literacy or physical disabilities. If you have any concerns or special needs please discuss them with the trainer during the interview as support could be available for you.

External and Online students study this course at their own pace, however it is anticipated the course will be completed in approximately twelve months, it can be completed earlier depending on the individual. Students work at home with self paced units and have access to a trainer either face to face or by phone, fax, correspondence and email for assistance. Students are required to attend block training for First Aid, Manual Handling and Personal Care training as well as monthly contact with their trainer.

A current Police Certificate (within the last 12 months) will be required before work placement is commenced. It is your responsibility to apply and pay any costs associated with the Police Clearance. A current Police Clearance is a requirement of industry.

During the course 'work experience' is to be arranged by the student at a suitable venue(s). At the end of the course you will be expected to have completed a minimum of 100 hours of 'work experience' to enable the assessment of your ability to implement your training under working conditions. Please discuss this with your trainer at your interview.

The qualification is achieved by 'successfully completing' all the suggested units. This can be achieved by participating in training sessions, completing assignments and by demonstrating your ability by putting the learning into practice under working conditions during the 'work experience'. Skills Recognition is available.

**Please Turn Over**

# AUSTRALIAN WORKPLACE TRAINING

REGISTERED TO DELIVER AND ASSESS NATIONALLY ACCREDITED TRAINING

Certificate III in Home and Community Care

**This qualification consists of 14 units; 9 compulsory and 5 elective.**  
A wide range of elective units are available to address workplace requirements.

## Course Structure

### Unit

### Title

#### Compulsory

CHCAC318A	Work effectively with older people
CHCAC319A	Provide support to people living with dementia
CHCCS411A	Work effectively in the community sector
CHCDIS301A	Work effectively with people with a disability
CHCHC311A	Work effectively in home and community care
CHCICS301A	Provide support to meet personal care needs
CHCICS302A	Participate in the implementation of individualised plans
CHCICS304A	Work effectively with carers
CHCOHS312A	Follow safety procedures for direct care work

#### Elective

HLTHIR403B	Work effectively with culturally diverse clients and co-workers
CHCICS303A	Support individual health and emotional well being
CHCPA301B	Deliver care services using a palliative care approach
CHCCOM403A	Use targeted communication skills to build relationships
HLTFA301B	Apply first aid

**Delivery Mode:-** Internet or distance learning (paper based) with internet and phone support.  
As well arranged face-to-face support for South East residents only once per month. .

Each unit includes the relevant training and assessment materials required to achieve competency.

### Cost

Study = \$200.00 per unit (\$2,800.00)  
Work placement T Shirt = \$25.00 each  
Work placement Badge = \$4.00 each

Recognition of Prior Learning available  
Credit Transfer available

For more information please contact **Australian Workplace Training** on **08 8282 7600**