

Certificate III in Transport and Logistics Logistics Operations — TLI31107

Australian Workplace Training offers Certificate III in Logistics Operations in 3 delivery modes, Online (E-Learning), In class and Externally.

The Certificate III in Logistics Operations course provides the employability skills for those wishing to create a career pathway into the Logistics industry.

Occupations may include:

- Logistics Administration Assistant
- Logistics Officer
- Inventory/Supply Officer
- Export Coordinator
- Supply Chain Manager
- Logistics Manager
- Logistics Analyst
- Logistics Accounts Admin Assistant

An interview with a Trainer should be arranged prior to your enrolment. In this interview any difficulties you may experience with your training can be discussed, these may be language, literacy or physical disabilities. If you have any concerns or special needs please discuss them with the trainer during the interview as support could be available for you.

During the course 'work experience' is to be arranged by the student at a suitable venue(s) with the support of your Trainer. At the end of the course you will be expected to have completed a minimum of 4 weeks 'work experience' to enable the assessment of your ability to implement your training under working conditions.

The qualification is achieved by 'successfully completing' all the suggested units. This can be achieved by participating in training sessions, completing assignments and by demonstrating your ability by putting the learning into practice under working conditions during the 'work experience' component.

You may wish to apply for Recognition of Prior Learning (RPL) or Recognition of Current Competencies (RCC) for your life experiences or training you have already undertaken and achieved. If this is your intention, please discuss it in the interview with your Trainer who can arrange for this to occur. The course cost can vary if an RPL process is undertaken.

Please Turn Over

AUSTRALIAN WORKPLACE TRAINING

REGISTERED TO DELIVER AND ASSESS NATIONALLY ACCREDITED TRAINING



Course Structure

Code	Title
TLIF107C	Follow Occupational Health and Safety Procedures
TLIF207C	Conduct Housekeeping Activities
TLID107C	Shift Materials Safely Using Manual Handling Methods
TLID207C	Shift a Load Using Manually Operated Equipment
TLIL107C	Complete Workplace Orientation / Induction Procedures
TLIE307C	Participate in Basic Workplace Communication
TLIG107C	Work Effectively with Others
TLIA1407C	Use Product Knowledge to Complete Work Operations
TLIL807C	Complete Routine Administrative Tasks
TLIJ107C	Apply Quality Procedures
TLIG707B	Work in a Socially Diverse Environment
TLIA2207C	Participate in Stocktakes
TLIK307C	Apply Keyboard Skills
TLIE807C	Process Workplace Documentation
TLIE207C	Estimate / Calculate Mass, Area and Quantify Dimensions
TLIA1507C	Complete Receipt/Despatch Documentation
TLIA1707C	Apply Product Knowledge to Organise Work Operations
TLIO1607B	Apply and Monitor Workplace Security Procedures
BSBCMN302A	Organise Personal Work Priorities and Development
TLIG207C	Lead a Work Team or Group
BSBCMN310A	Deliver and Monitor a Service to Customers

Each unit includes the relevant training and assessments materials required to achieve competency.

Cost:

\$150.00 per module (\$3150.00)
+ the cost of any licences

Recognition of Prior Learning Available
Credit Transfer Available

Discounts may be available

For more information please contact
Australian Workplace Training on 08 8282 7600

Certificate III in Logistics Operations

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