

## Diploma of Children's Services — CHC50908 (Early Childhood Education and Care)

Australian Workplace Training offers the Diploma of Children's Services in 2 delivery modes.  
Online and Externally

This qualification covers workers in children's services who are responsible for planning, implementing and managing programs in early childhood services, in accordance with licensing, accreditation and duty of care requirements. Workers at this level have the responsibility for supervision of other staff and volunteers.

### Occupations may include:

- Centre Manager (Children's Services)
- Children's Services Coordinator
- Director (Children's Services)
- Child Development Worker
- Children's Advisor
- Group/Team Coordinator (Children's Services)

An interview with a Trainer will be arranged prior to your enrolment. In this interview any difficulty you might experience with your training will be discussed, these may be language, literacy or physical disabilities. If you have any concerns or special needs please discuss them with the trainer during the interview as support could be available for you.

External and Online students study this course at their own pace, however it is anticipated the course will be completed in approximately twelve months, it can be completed earlier depending on the individual. Students work at home with self paced units and have access to a trainer either face to face or by phone, fax, correspondence and email for assistance. Students are required to attend block training sessions, as well as a monthly contact with their trainer.

A current DECS Police Certificate (within the last 24 months) will be required before work placement is commenced. It is your responsibility to apply and pay any costs associated with the DECS Police Clearance. A current DECS Police Clearance is a requirement of industry.

During the course, 'work experience' is to be arranged by the student at a suitable venue(s). At the end of the course you will be expected to have completed a minimum of 100 hours of 'work experience' to enable the assessment of your ability to implement your training under working conditions. Please discuss this with your trainer at your interview.

The qualification is achieved by 'successfully completing' all the suggested units. This can be achieved by participating in training sessions, completing assignments and by demonstrating your ability by putting the learning into practice under working conditions during the 'work experience'. Skills Recognition is available.

To gain entry into this course you must be recognised as competent, through a recognised training program or recognition process, against units from *CHC30708 Certificate III in Children's Services* (or equivalent).

**Please Turn Over**

# AUSTRALIAN WORKPLACE TRAINING

REGISTERED TO DELIVER AND ASSESS NATIONALLY ACCREDITED TRAINING

Diploma of Children's Services (Early Childhood Education Care)

The certificate consists of 18 units: 13 compulsory and 5 elective.

A wide range of elective units are available to address workplace requirements.

## Course Structure

### Unit code

### Unit title

#### Compulsory units

CHCCN511A	Establish and maintain a safe and healthy environment for children
CHCFC502A	Foster physical development in early childhood
CHCFC503A	Foster early development in early childhood
CHCFC504A	Support emotional and psychological development in early childhood
CHCFC505A	Foster cognitive development in early development
CHCFC506A	Foster children's language and communication development
CHCIC501A	Manage children's services workplace practice to address regulations and quality assurance
CHCIC510A	Establish and implement plans for developing cooperative behaviour
CHCIC512A	Plan and implement inclusion of children with additional needs
CHCPR502D	Organise experiences to facilitate and enhance children's development
CHCPR509A	Gather, interpret and use information about children
CHCPR510A	Design, implement and evaluate programs and care routines for children
CHCRF511A	Work in a partnership with families to provide appropriate care for children

#### Elective units

HLTOHS400A	Maintain OHS practices
CHCORG506C	Coordinate the work environment
CHCFC507A	Use music to enhance children's experience and development
CHCFC508A	Foster children's Aesthetic and creative development
CHCIC511A	Implement and promote inclusive policies and practices in children's services

Each unit includes the relevant training and assessment materials required to achieve competency.

### Cost

Study = \$250 per unit (\$4500.00)

Recognition of Prior Learning available

Credit Transfer available

Work placement T-Shirt = \$25.00 each

Work placement Badge = \$4.00 each

Discounts may be available

For more information, please contact **Australian Workplace Training** on **8282 7600**

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