

Gina Smith
334 Box Street
Millicent SA 5280
Ph: 08 8888 9766

TT Pharmacy
231 Hill Street
Millicent SA 5280
Ph: 08 8888 5736

12th August 2010

Re: Trainee - Pharmacy

Dear John

I wish to apply for the Pharmacy Trainee position advertised with your company in The Times on Thursday the 12th of August. I am a highly motivated and reliable individual who recently completed Year 12 at Box Woods School.

For the past two years I have worked within the Retail Sector on a casual and after school basis where I have built solid skills in customer service, communication and time management. I take pride in all facets of my role and have excellent attention to detail and well developed organisational skills.

I am applying for this position as I would like to be able to build a career in Millicent and believe that this opportunity allows for new learning experiences and long term career paths. I am competent in computing and have sound literacy and numeracy skills.

My resume is enclosed with this application letter further detailing my retail experiences and transferable skills. I look forward to an opportunity to discuss this application with you in the near future.

Yours Sincerely

Gina Smith