

# Retail Trade

## Thinking about a career in the Retail industry?

The Retail Trade Industry is wide spread covering food, personal and household goods, motor vehicle and services through to timber products. It is made up of a large proportion of small businesses (employing less than 20 employees) and has high levels of part time and casual workers. The industry provides a platform of varying job roles including sales, management, human resources, merchandising, buying, administration, information technology, finance/accounting, wholesaling/warehousing.

### Some examples of the types of jobs and career opportunities that exist in this industry are:

Sales representative	Finance Manager
Dispatch Coordinator	Storeman
Accounts Clerk	Promotions Manager
Marketing Manager	Web Coordinator
Office Clerk	Buyers Assistant
Junior Buyer	Range Coordinator
Stock Controller	Window Dresser
Visual Merchandiser	Merchandise Planner
Recruitment Manager	Sales Assistant
Retail Sales Food Products	Retail Manager
Pharmacy Sales Assistant	Supervisor
Shelf Filler	Checkout Operator
Motor Vehicle Salesperson	Purchasing Officer
Logistics Clerk	Cashier

For more information about the possibilities in the Retail Industry including personal requirements, examples of tasks performed, education & training requirements and types of work opportunities try visiting:

[www.serviceskills.com.au](http://www.serviceskills.com.au)

[www.retail.org.au](http://www.retail.org.au)

[www.nra.net.au](http://www.nra.net.au)

[www.careersgateway.serviceskills.com.au](http://www.careersgateway.serviceskills.com.au)

[www.jobguide.dest.gov.au](http://www.jobguide.dest.gov.au)

[www.myfuture.edu.au](http://www.myfuture.edu.au)

*If you need more information the Career Development Centre has a wide range of resources available including information on local training and labour market opportunities.*

Key employment in this sector in our region is in food retail, supermarket and grocery stores, furniture, household and appliance retailing.

### Top Five Occupations:

Sales assistant (general)  
Retail Managers  
Checkout Operators/Cashiers  
Shelf Fillers  
Pharmacy Sales Assistant

### Common Attributes for the Retail Trade Industry:

Enjoy working with people  
Good communication  
Neat personal appearance  
Able to work as part of a team  
Self motivated and reliable



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