

# Limestone Coast Advertised Job Vacancies



Job Title	Phone	
Boandik Lodge	(08) 8725 7377	
Mental Health Volunteers (Country Health SA)	(08) 8733 4755	Keith, Lucindale, Millicent, Mt Gambier, Naracoorte, Tatiara
Mount Gambier Hospital Auxiliary Inc	(08) 8721 2460	Mount Gambier
Red Cross		<a href="http://www.redcross.org.au/sa/volunteer_opportunities.htm">www.redcross.org.au/sa/volunteer_opportunities.htm</a>
St John Volunteers	1300 360 455	<a href="mailto:recruiting@stjohnsa.com.au">recruiting@stjohnsa.com.au</a>
State Emergency Service	1300 364 587	<a href="http://www.ses.sa.gov.au">www.ses.sa.gov.au</a>
Volunteer Counsellors (Lifeline)	(08) 8723 2299	Mount Gambier

<b>Management</b>	<p>Coordinating Organising Functions Committee - Working Parties</p>	<p><b>Limestone Coast Volunteer Resource Centre</b> <a href="http://www.govolunteer.com.au">www.govolunteer.com.au</a> <a href="http://www.volunteering.sa.gov.au">www.volunteering.sa.gov.au</a></p>
<b>Fundraising</b>	<p>Writing Grants Letter Writing Campaigns Telephone Canvassing Lotteries/Raffles Doorknocks Selling Badges - Quiz Nights</p>	
<b>Administration</b>	<p>General Administration Reception - Computer Work Word Processing - Spreadsheets Database Management Bookkeeping - Accounting</p>	<p>Make an appointment and speak with a Volunteer Consultant who will assist you into a volunteer position in an area of Your choice</p>



**Career Development Centre**

**Personal contact**

- Interviewing - Assessing
- Recreational Activities
- Outings - Supervised Visits
- Creche - Counseling - Befriending

**Special Interest Areas**

- Animals
- Broadcasting and Recording
- Emergency Services - Heritage
- Second Language
- Nature Conservation
- Information Technology
- Hospitality - Entertaining
- Public Relations/Publicity

**Practical Tasks**

- Handyperson - Gardening
- Restoration
- Driving Car/Bus/Truck
- Coaching - Teaching
- Assistant Coach/Teacher
- Hospital Trolleys
- Catering/Cooking - Kitchen Assistant
- Waiting on Tables - Cleaning
- Canteen/Kiosk/Coffee Shop
- Hairdressing - Beauty/Therapy
- Newsletters - Writing/Editing
- Layout design
- Warehouse Assistant
- Shop Assistant - Opportunity Shop
- Library Work/Cataloguing
- Toy Library/Cataloguing
- Making items/Woodwork
- Sewing/Craft
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- Sewing/Craft

**Limestone Coast Volunteer Resource Centre**

Phone: (08) 8762 2133  
 Fax: (08) 8762 3139  
 Mobile: 0408 836 307  
 Email: jan.bittner@nlc.sa.gov.au

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