

Focus on the Future

Communication: Are you able to communicate your ideas clearly? Can you mix comfortably with a broad range of people, both colleagues and business clients? Do you have the powers of persuasion? Can you gain the agreement of others?

Teamwork: Do you have the ability not only to work independently but with a team, meeting team objectives?

Leadership: What is your leadership potential? Can you make maximum use of the people and resources within your group to help it achieve its objectives?

Analytical Thought: Are you able to think critically and make sound judgements?

Time Management: Are you focused, organised and methodical yet still flexible enough to respond to a dynamic work environment?

Ambition: Are you self motivated and determined to develop a career? How important is work and attaining professional satisfaction? Do you have initiative and drive? Are you independent and self motivated, able to work under pressure and take responsibility for you actions?

Creativity: How creative are you? Can you present creative and innovative solutions to problems?

Perseverance: Is perseverance of your strengths? Are you determined to continue with a course of action until it has reached its conclusions despite problems along the way?

Patience: Are you willing to listen and learn on the job?

Lifestyle: Do you have a balanced lifestyle – activities and interests outside the work environment where you can deal with stress and the problems of modern life?

The most important personal qualities for today and the future are:

Taken from Parents as Career Partners.....